

Received Rs. .... vide Rt. No. .... Dated .....

Accounts Clerk

DAV COLLEGE MANAGING COMMITTEE, NEW DELHI

**Form of Application for Employment**

In

**DRV DAV Centenary Public School, PHILLAUR**

Serial No.....

Dated .....

1. The necessary testimonials either in original or their attested photocopies should be attached with the application. The original testimonials must be produced at the time of interview.
2. Applicants who are called for interview will come at their own expenses.
3. The application should be sent by registered post through the employer of the applicant, if any.

Application for the post of \_\_\_\_\_

Pay Scale \_\_\_\_\_

Total emoluments at minimum of

Pay Scale \_\_\_\_\_

1. (a) Name (Mr./Mrs./Ms.) \_\_\_\_\_

2 Address for correspondence \_\_\_\_\_

(Capital Letters) \_\_\_\_\_

Phone No. \_\_\_\_\_

Permanent Address \_\_\_\_\_

(b) (i) Date of Birth (in words and figure) \_\_\_\_\_

(ii) Place of Birth \_\_\_\_\_

(c) (i) Mother Tongue \_\_\_\_\_

(ii) Efficiency in written and spoken: Very Good/Good/Fair/none

English \_\_\_\_\_

Hindi \_\_\_\_\_

(iii) Any other language \_\_\_\_\_

(d) Family:

(i) Father's/Husband's Name \_\_\_\_\_

(ii) Academic Qualifications \_\_\_\_\_

(iii) Profession \_\_\_\_\_

(iv) Full Address \_\_\_\_\_

III. Martial Status:

Single/Married. If married, mention number of children and their age:

PTO

IV.

| S.No | Examinations Passed | Year of Passing | Name of the School/College/University | Class/Div. obtained & of marks | Subject taken | Medium of Instruction |
|------|---------------------|-----------------|---------------------------------------|--------------------------------|---------------|-----------------------|
| 1    | Secondary Exam.     |                 |                                       |                                |               |                       |
| 2    | Senior School Exam  |                 |                                       |                                |               |                       |
| 3    | BA/B.Com/B.Sc.      |                 |                                       |                                |               |                       |
| 4    | MA/M.Com/M.Sc.      |                 |                                       |                                |               |                       |
| 5    | B.Ed.               |                 |                                       |                                |               |                       |
| 6    | M.Phil/M.Litt/M.Ed. |                 |                                       |                                |               |                       |
| 7    | Ph.D                |                 |                                       |                                |               |                       |
| 8    | Any other           |                 |                                       |                                |               |                       |

V. Games & Sports

Games Palyed (1)

(2)

(3)

Standard Achieved: Represented School/District/University/State. Attach additional Sheet if necessary.

VI. Creative Activities: Ability and Standard achieved in:

Art, Craft, Dramatics, Dancing, Socially Useful and Productive work.

VII. Institute Served:

| S.N | Institution Name & Place | Dates From/To | Classes Taught | Subjects taught | Medium | Salary Basic + Allowances |
|-----|--------------------------|---------------|----------------|-----------------|--------|---------------------------|
| 1.  |                          |               |                |                 |        |                           |
| 2.  |                          |               |                |                 |        |                           |
| 3.  |                          |               |                |                 |        |                           |
| 4.  |                          |               |                |                 |        |                           |
| 5.  |                          |               |                |                 |        |                           |

VIII. Religious View: \_\_\_\_\_

IX. Salary : \_\_\_\_\_

Will you accept the minimum salary offered? If not, mention salary of total emolument expected ` .....

X. References: Give Name, Profession and Address of three refers:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

XI. Notice Period: Mention probable date of joining school, if selected \_\_\_\_\_

XII. Concept of education: Attach an additional sheet.

Would you like to mention something about your concept of education based on vedic culture and traditions and the way you would help your students to gain it and develop an integrated personality.

XIII. I solemnly declare that statement made by me is correct to the best of my knowledge and belief.

**Name & Signature of Candidate**